

VILLAGE OF OTTAWA HILLS
APPLICATION FOR MAIN STRUCTURE/STRUCTURAL
ALTERATIONS/ADDITIONS PERMIT
2125 RICHARDS ROAD, TOLEDO OH 43606
419-536-1111 FAX 419-535-3550 www.ottawahills.org

ADDRESS: _____

NAME OF PROPERTY OWNER: _____

PHONE _____ FAX _____ EMAIL _____

DESCRIPTION OF ENTIRE PROJECT _____

_____ Lot area sq. ft. _____ Additional impervious surface

_____ Current building area sq. ft. _____ Building area sq. ft. proposed

_____ Height above established grade _____ Lot coverage %

_____ Front setback _____ Rear setback

Side Yard setback - Total both sides _____ each side _____

Is this a corner lot? _____ if so corner setback _____

of garage bays _____ Attached/Detached _____ DIRECTION Facing _____

If new pavement - Square footage of all paved area _____

Accessory structures - A/C, Heat Pump, etc. IF YES LIST LOCATIONS

Estimated cost _____

NAME OF CONTRACTOR _____

ADDRESS OF CONTRACTOR _____

PHONE _____ FAX _____ EMAIL _____

FEDERAL E.I.D. _____

It is understood that any misrepresentation shall constitute sufficient grounds for revocation of such permit at any time.

DRAINAGE REQUIREMENTS - Ordinance 94-11

The Village adopted certain drainage regulations with the intent to protect the well-being of neighboring property. These regulations may apply when additional impervious surface is part of a project.

NOISE/CONSTRUCTION ORDINANCE – Ordinance 98-2

- 1) No person, firm or corporation shall engage in any excavation, exterior construction, exterior building repair or renovation, tree removal activities, lawn care services for hire, or any other activity which creates excessive or unusual noise in a manner which disturbs the peace and quiet of the neighborhood during the following times:
 - a) Between the hours of 6 p.m. and 8 a.m.
 - b) On Sunday
 - c) On New Years’ Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.
- 2) Excepted from the provisions paragraph ‘A’ of this section are the following activities:
 - a) Emergency repair of public utilities conducted in the interest of public safety.
 - b) Emergency repair of structures conducted for the safety of the inhabitants thereof or for the protection of the contents thereof.

CONSTRUCTION COMMENCEMENT/COMPLETION – Ordinance 2002-8 Section 12.5

Construction must commence within 90 days of issuance of the permit. Once construction begins, a zoning permit is valid for a period of 12 months. Failure to commence construction within 90 days will invalidate the zoning permit.

INCOME TAX

All contractors AND residents making application for a permit with the Village of Ottawa Hills must be registered with our income tax department prior to issuance of a permit.

CLEAN WORK SITES

It is expected that the work site will be kept in a clean, organized manner.

APPLICANT NAME _____ DATE _____

APPLICANT SIGNATURE _____

- _____ PLOT PLAN ATTACHED _____ Not necessary
- _____ INCOME TAX APPROVAL
- _____ DRAINAGE APPROVAL _____ Not necessary
- _____ ZONING DISTRICT
- _____ APPROVED CONTRACTOR _____ Not necessary

_____ APPROVED _____ DATE _____